

DEPARTMENT OF FACILITY MAINTENANCE  
**CITY AND COUNTY OF HONOLULU**

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MAYOR



ROSS S. SASAMURA, P.E.  
DIRECTOR AND CHIEF ENGINEER

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DEPUTY DIRECTOR

IN REPLY REFER TO:  
DRM 18-640  
RISR 2016-2979 (1945)

November 19, 2018

The Honorable Trevor Ozawa  
Honolulu City Council  
530 South King Street, Room 202  
Honolulu, Hawaii 96813

Dear Councilmember Ozawa:

Thank you for your letter dated October 9, 2018, regarding the private road segment of Leahi Avenue between Monsarrat Avenue and Noela Street.

The Division of Road Maintenance has identified Leahi Avenue between Monsarrat Avenue and Noela Street as a private road that qualifies for surface pavement maintenance by the City and County of Honolulu in accordance to Article 32, Section 14-32.2 of the Revised Ordinances of Honolulu.

We recognize your concerns for safety in the vicinity of Waikiki Elementary School and your interest for the City to take ownership of the private road. However, any transfer of ownership of the private road to the City must meet requirements and is processed for dedication by the Department of Planning and Permitting (DPP) and the Department of Design and Construction (DDC).

We do not recommend taking over ownership of a private road that was not constructed to City design standards. We would require the private owner(s) of the road to upgrade the private road to City standards before dedication to the City. It would not be feasible and in the best interest of the City to acquire roads that are poorly designed or constructed. The cost to redesign and reconstruct a private road is cost prohibitive. We recommend either the use of the Improvement District (ID) process or the Oahu Pedestrian Plan (OPP) project prioritization process to possibly install concrete sidewalks.

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HONOLULU, HAWAII

The Honorable Trevor Ozawa  
November 19, 2018  
Page 2

The ID process is a method of financing the cost of the project. Under the ID program, owners and the City both benefit and share in the cost of improvements. The ID requires that the community support and initiate these improvements through their Councilmember as established in the Revised Ordinances of Honolulu, Chapter 36.

Alternatively, such improvements may be publicly-funded through the long-range regional pedestrian planning process developed by the Complete Streets Program and administered by the Department of Transportation Services, DDC, DPP, and the Department of Facility Maintenance. To have your concern documented and your request considered for project prioritization in the OPP, please visit <http://www.honolulu.gov/completestreets/pedplan> and drop a pin on the webmap. Comments placed on the webmap will be taken into consideration during the next update of the OPP.

Public funding for any and all work related to this matter will require programming and approvals both administratively and legislatively before any work may begin. Should you have any questions regarding the OPP project prioritization process, please contact the City's Complete Streets Program via email at [completestreets@honolulu.gov](mailto:completestreets@honolulu.gov).

Thank you for bringing this matter to my attention. If you have any questions, please call me at 768-3343.

Sincerely,



Ross S. Sasamura, P.E.  
for Director and Chief Engineer

cc: Department of Design and Construction, Civil Division  
Department of Planning and Permitting  
Department of Transportation Services

APPROVED:



Roy K. Amemiya, Jr.  
Managing Director